

MFCCC Parent Steering Committee (PSC) Meeting Notes
February 18, 2010

Parents in attendance: Patti Pitcher, Jennifer Snavely, Dori DeWitte

Staff in attendance: Lee Ann Isbell and Julie Harms

Updates from MFCCC Director – Lee Ann Isbell

- *Accreditation (NAEYC)* – Teachers completed the Environment Rating Scale assessments in each of the classrooms. These tools will be used for improvements and serves as an accreditation tool.
- *Staff Development* - Interest in professional development is high among many staff. Exciting, new learning centers are being developed in the Sunshine as a result of the teachers attending a workshop. After surveying the children, they chose to eliminate the computer as a learning center. This was a surprise to the teachers.
- *Santa Breakfast* – Feedback on the annual survey supports the need to move it back to the Atrium next year.
- *Annual Survey* - Surveys were sent out and results are being tabulated. We should have a final report soon. Overall, great feedback and high scores. Hooray!
- *Quality Counts Grant* – The grant application will be submitted by 2/22/10. The request is for 8 evacuation cribs (base frame is metal and easily maneuvered through doorways) and funds to offset the cost of the playground resurfacing. We will know if awarded by the end of March.

Parent Steering Committee Fund Balance: \$11,597.43 as of the end of January 2010.

- Deposits: Scrip, bake sale, & box tops for education.
- Distributions: Scrip
- *PSC funds are used to support PSC-sponsored activities, such as those discussed in these minutes. The PSC has set a fundraising goal of \$40,000 to resurface the playground and make our playground safer for the children. \$6,000 of the current balance is earmarked for this project. (See more below.)*

PSC Fundraisers:

- *Scrip* (Leads - Jennifer & Patti) – January profit = \$34.85.
- *Kroger* (Leads - Patti and Amy) – Parents continue to have cards reloaded and cards are sold in the office. Kroger will send us a check in the month that we reach \$5,000 in gift card purchases and reloads. We will receive 3%.
- *Bake Sales (Lead- Valerie)* – January bake sale profit = \$100.25.
- *ProjectPLAY Capital Drive* – (Lead – Valerie) Total funds raised to date: \$10,065 (corrected amount from 1/2010 meeting minutes), including the \$6,000 earmarked from PSC account to resurface the playground and make our playground safer for the children. We have not received any additional funds since December 2009. We need to revisit the fundraising strategy in 2010. Lee Ann submitted a capital request to MMCI to cover one-half the cost. Capital requests are complete. Our project was not on the list. Lee Ann is waiting to hear if awarded the Quality Count Grant. Should know by end of March.

PSC Activities:

- *Email listserv of Parents.* Parents can sign up at www.box.net/mfccc to receive photos and announcements. All families are encouraged to "join" the website. Discussed that this website is not very user friendly. Explored other options but limited due to MMCI's policies. Lee Ann will contact marketing to see about using "Big Tent".
- *New Family Welcome Packet from the PSC* (Lead - Nicole) – Nicole has the lists from the office of new families from 11/2009 to current and is making up the packets.
- *Teacher Appreciation Week:* We are looking into the first week of May. Please think if ideas!!! A few ideas were brought up but SSSHHH it's a secret. Discussed the need for teacher surveys so that we know what is important to them. Someone suggested that we feature a teacher a week, similar to the "top dog" in the Sunshine Room. Discussed big purchase for teachers. Items discussed included heat laminator or more die cuts for Ellison machine. We will need to finalize plans during the next two meetings.

- *Family Night* - We are looking into celebrating on a **Thursday, March 18th**. Discussed fundraising options during Family Night. Dori will check into the requirements for a 50/50 raffle. Patti will work on a "Penny Candy Store". We all agreed to have a self-serve bake sale during family night hosted by PSC Members, teachers, and Kindergarten. Family Night activities will include supper, story teller, art, tattoos, music, and fun as well as featuring some of our programs that include infant massage, Spanish, and sign language.

Next Meeting: Thursday, March 11, 2010 at 11:45 a.m.
(Note that this is one week earlier so that we can make plans for Family Night)

Notes prepared by Lee Ann Isbell