

MFCCC Parent Steering Committee (PSC) Meeting Notes
November 18, 2010

Parents in attendance: Patti Pitcher, Valerie Wagner, Heather Winfrey-Richmon, Dori DeWitte

Staff in attendance: Lee Ann Isbell

Parent Steering Committee Fund Balance: \$3,730.02 as of the end of September 2010.

PSC funds are used to support PSC-sponsored activities, such as those discussed in these minutes.

PSC Fundraisers:

- *Scrip (Leads - Jennifer)* –The order sheet was revised to a simpler format. They will be referred to as “gift cards” instead of “Scrip” to make it easier to understand. November profit=\$139.12.
- *Kroger (Leads - Amy)* –Lee Ann reminded HR that we sell Kroger cards for the MMCI turkey certificates but made the contact too late. HR gets a 4% discount and we only get a 3% rebate.
- *Bake Sales (Lead- Valerie)* – Bake sales on hold until after the holiday. We will revisit the topic in January.
- *Donor Recognition (Lead-Valerie)*–The donor recognition wall was completed in time for Family Night on October 28th. Darrel Peters did a great job installing the tiles and hanging the plaque. Heather made him oatmeal cookies to show our appreciation. Lee Ann wrote a thank you card on behalf of everyone at MFCCC and PSC.
- *Butterbraids (Leads-Angi Douglas & Marti McClure):* Angi reports that this is the largest butterbraid order in many years! Show Me the Dough will deliver them today.
- *Target-Taking Charge of Education:* No update.
- *Welcome Packets (Lead – Nicole)* – No update

Other Activities:

- *Family Night:* We had a packed house for Family Night on 10/28! Everyone enjoyed the activities and commented on how special it was for them. Many people recognized the extra work teachers and staff put into the event.
- *Breakfast with Santa:* Breakfast with Santa is scheduled on December 4th.
- *Front Doors:* Lee Ann reports that the front door installation is scheduled to begin 11/22. Signs and e-mails were sent to redirect people to the temporary entrance during the construction.

New Projects:

- *Teacher Resource Room:* We would like to remodel the Commons Storage room into a teacher resource room. Cost approximately \$10,000-\$12,000. Would like to install a washer and dryer, work counter with stools, shelving and organizational units to make the most of the space. Lee Ann will meet with Angi to see if she can help to design the space. Funds for the remodel have not been secured yet.

The PSC supports the request for a Heat Laminator for the teachers as a first step toward creating a Teacher Resource Room. Lee Ann to get estimates. Joy Ledbetter is checking to see if the CON is using their laminator. The cost of a new one is about \$2,000. Lee Ann will report at the next meeting.

- *Summer Camp 2011:* Lee Ann reports that the Methodist College of Nursing anticipates significant growth next summer. As a result, Summer Camp may be dislocated. Lee Ann has requested capital money to renovate a storage room in the basement to be used for Summer Camp, which can also be used as an all purpose room for Child Care year round. She is working through Joy Ledbetter to determine what is happening for 2011.

December meeting cancelled.

Next Meeting: January 20th at 11:45 a.m.

Notes prepared by Lee Ann Isbell