

**MFCCC Parent Steering Committee (PSC) Meeting Notes**  
**March 17, 2011**

Parents in attendance: Heather Winfrey-Richmond, Jennifer Snavelly, and Leah Allison  
Staff in attendance: Julie Harms with a brief appearance from Kathy Culbertson and Jen Weishaupt

**Parent Steering Committee Fund Balance:** Lee Ann will report on February next meeting. *PSC funds are used to support PSC-sponsored activities, such as those discussed in these minutes.*

**PSC Fundraisers:**

*Scrip (Leads - Jennifer):* Profits for March \$79.58. Purchased gift cards for teacher appreciation week. If you have a Target Visa card and purchase gift cards with this you increase our child care profits even more! Jennifer will be devising a new revised letter for new parents to put in the welcome packet.

*Sweet 'n' Savory Snack Sale (Lead-Valerie & Patti):* March Profit=\$89.84.

*Welcome Packets (Lead – Nicole) –* No update Jennifer wants to put in a revised Scrip letter for new parents.

*Kroger (Leads – Amy):* no update

*Butterbraids will be delivered April 14<sup>th</sup>.* Should get flyers out 2-3 weeks before this.

*Heather willing to announce Butterbraids on Connect Me if committee would like her to.*

*Consider looking at flower/plant fundraiser*

**Other Activities:**

*Family Night:* Great success. We felt it was the best one ever! Toddlers did not care for the bear character and we will skip this in the future.

*Parent annual surveys:* We received mostly 4's and 5's on the survey. We are in the process of assessing the results and comments and will be working to make improvements as suggested while celebrating our success. Thank you for participating in the survey.

*New Cabinets:* We love our new cabinets. We hope you enjoy the new sign in counter, too. Parents have dropped some pens in the gap between the wall and the edge of the cabinet. Will work on getting those gaps filled.

*Laminator:* Thank you very much for the new laminator. We are now learning how to use it and will give in-services to employees so that it will last us many, many year. We love it!!

*New Music Leader on Tuesdays!* Mr. Aaron has been a great success and the children love him. Parents miss Spanish too. Maybe in the future.

*April 13 Reward Presentation Trip for Kathy Culbertson.* Both Kathy and Jen made an appearance to Thank everyone for their support. The PSC approved to pay for Jen's airfare to attend the grant award with Kathy.

**New Projects:**

*Teacher Resource Room:* We would like to remodel the Commons Storage room into a teacher resource room. Cost approximately \$10,000-\$12,000. Would like to install a washer and dryer, work counter with stools, shelving and organizational units to make the most of the space. Lee Ann will meet with Angi to see if she can help to design the space. Funds for the remodel have not been secured yet.

*Summer Camp 2011* At this time we will not be offering Summer camp this summer except for the kindergarten class presently enrolled. We will continue to look for alternatives and will let parents know asap if we find one.

*Teacher Appreciation Week (Lead-Heather):* Heather Winfrey-Richmon has agreed to take the lead for TAW. She selected “books” as the theme. Heather has worked out the following schedule for the week(May 2-6). Monday will be soda day picked up and delivered by Adam Osborn. Tuesday will be snack day(with the parents bringing the recipe too to add to a special cookbook for the teachers). Wednesday will be lunch catered by Qdoba and picked up and delivered by Leah Allison. Thursday will be the Potluck, again with parents bringing recipe too. On Friday will be the \$5 certificate from Barnes and Noble. Look for potluck sign ups and such. Julie Harms will order tables to be in hallway outside lounge for snacks and food. Thanks. Heather has put a form together for the parents to fill out about their child’s teacher to have a “bookshower” by hanging them in the hallway and then they will be put together at the end as a book for the class. This replaces the “cardshower” the children did in the past.

**Next Meeting: April 21<sup>st</sup> at 11:45 a.m.**

*Notes prepared by Julie Harms, Coordinator*