

MFCCC Parent Steering Committee / Monthly Meeting

Date: July 21, 2011

Time: 11:45 a.m.

Location: MFCCC

Meeting Called By:

Facilitator: Julie Harms

Minutes Assigned: Dori DeWitte

Attendees: Parents: Patti Pitcher, Heather Winfrey–Richman, Dori DeWitte

Staff: Julie Harms

Excused: Lee Ann Isbell

Absent: N/A

Guests: None

Parent Steering Committee Fund Balance:

Balance was \$6,993.36 as of the end of June, 2011.

PSC funds are used to support PSC-sponsored activities, such as those discussed in these minutes.

PSC Fundraisers:

- *Scrip (Leads - Jennifer):* Profits for July = \$29.35. Purchase scrip with a Target Visa card and increase our child care profits even more!
- *Sweet N'Savory Snack Sales (Lead- Patti):* July \$20.50
- *Welcome Packets (Lead – Nicole) –* No update
- *Kroger (Leads – Amy):* Received a check from Kroger for \$154.20.
- *Monkey Joe's (Lead-Heather):* August 11, 4 -8 p.m. Flyers being prepared and posted. MFCCC gets 40% of the entrance fee. (PSC is looking for "monkey" stuffed animals and accessories for displays.)
- *Flower Bulb Sales (Lead-Julie H):* Postponed until March/April.
- *Gift Card Sales:* A new fundraiser will begin soon selling a box of 30 greeting cards for \$30. The Center will receive \$13 a box for each sale. Anticipated Sale Date is first week of September.
- *Donations:* Center is looking for used or new toy donations
- *Cash Donation:* Grandparent of child recently donated \$75.00.

Other Activities:

- *Quality Counts Grant:* The grant funds are being used to install child sized hand sinks and toilets in the infant area. We will remove the "hopper" in both diaper change areas for this project. The project is expected to begin soon.
- *Teacher Appreciation Week (Heather):* was a big success. A suggestion for next year's theme was presented by Heather utilizing a Hollywood Star/Hall of Fame idea.

MFCCC PARENT STEERING COMMITTEE / MONTHLY MEETING

July 21, 2011 – Page 2

New Projects:

- *Teacher Resource Room:* MFCCC would like to remodel the Commons Storage room into a teacher resource room. Cost approximately \$10,000-\$12,000. Would like to install a washer and dryer, work counter with stools, shelving and organizational units to make the most of the space. Lee Ann will meet with Angi to see if she can help to design the space. Funds for the remodel have not been secured yet. Lee Ann plans to request funds in capital budget.
- *Summer Camp 2011:* Summer Camp is a huge success. Current space might not be available for next year's summer camp.
- *Infant Toddler Playground:* Lee Ann would like to explore the idea of an infant toddler playground. The space formerly used by Summer Camp, out the service door under the tent area would be a great location for a separate infant toddler playground. This idea came up during our QRS self-assessment. We identified that the infants cannot get out of buggies when older children are outside. The QRS self-assessment identified that buggy rides are "passive". If buggies are used for any length of time, we will not receive credit for many of the areas scored. The goal will be to get the infants out of the buggies and down on the ground so that they can explore their environment safely. The space will need to be evaluated to determine the options and costs. We would like to have protection from the sun and the same pour-in-place rubber surface. The area will need to be secured/gated, too. Small gross motor play equipment as well as various toys would be needed as well. This project has been given a lower priority considering the number of other ideas and projects being addressed.

Accreditation:

- QRS site visit anticipated for September. This is one of the major steps before accreditation in which MFCCC would be rated against professional standards.

Next Meeting: August 18, 2011 @ 11:45 AM at MFCCC

Participate:

In person or

By conference calling 800-466-7920, enter code 6723196.

Summary of Action Items:

Action Item	Responsible Party	Due Date	Status
Monkey Joe's Fundraiser	Heather	08/11/11	Prepare and hang flyers and displays
Scrip	Jennifer	Next Order Date: 8/10/11	Monthly Project
Sweet N'Savory Snack Sale	Patti		Monthly
Kroger	Amy	N/A	Continue to encourage use of cards
Flower Bulb Sales	Julie	03/01/12	Postponed until Spring, 2012
Greeting Card Sales	Julie	09/01/11	Sales planned for first week in September, 2011