

**MFCCC Parent Steering Committee (PSC) Meeting Notes**  
**July 16, 2009**

Parents in attendance: Patti Pitcher, Jennifer Snavelly, Nicole Frederick, Dori Dewitte, Stacie Osborne, Valerie Wagner

Staff in attendance: Lee Ann Isbell, Julie Harms

Updates from MFCCC Director – Lee Ann Isbell

- *Accreditation (NAEYC)* – No Update
- *Staff Development.* A mandatory staff meeting is scheduled annually in September. Each staff members 15 minute in-service presentations are currently taking place.
- *Gifts from the Heart Campaign – Playground Equipment Grant.* Equipment is still in the process of being installed.

Parent Steering Committee Fund Balance: **\$8,451.49 as of the end of June, 2009.**

- Deposits: SCRIP & Staff T-shirt purchases
- Distributions: SCRIP, staff t-shirts, & Sweetest Baby
- *Note: PSC funds are used to support PSC-sponsored activities, such as those discussed in these minutes. The PSC has also discussed accruing PSC funds to sponsor a larger improvement, such as a Reading Loft in the Common Area or new equipment for Sherwood Forest playground. As funds build, we will solicit ideas and develop a formal long-range plan and budget for the PSC.*

PSC Fundraisers:

- *Scrip (Leads - Jennifer & Patti)* – Total profits are \$496.15: July profit was \$59.40. Program is declining at this time. Calendar was added for rest of 2009. Jennifer is going to look at the top 5-10 cards to have in stock for parents to purchase on an ongoing basis, while still keeping the current monthly ordering system.
- *Kroger (Leads - Patti and Amy)* – All Kroger cards initially purchased have sold, additional cards will be purchased. As of end of June, the Kroger scrip profit was approx \$70.50. Kroger's is reducing their donation percentage from 5% to 3% in August.
- *Bake Sales (Lead- Valerie)* – Decided to have a monthly bake sale on scrip order turn in days. Discussed possibility of having classrooms in neighborhoods compete on a rotating schedule. Funds would initially go towards the purchase of the die cut machine and accessories, and then possibly towards new equipment for the neighborhoods.

PSC Activities:

- *Email listserv of Parents.* No update
- *New Family Welcome Packet from the PSC (Lead - Nicole).* –Nicole has 19 new packets in July
- *Teacher Appreciation Week:* Decision was made to go ahead and purchase the die cut machine and initial accessories.
- *20<sup>th</sup> Anniversary Celebration:* The Anniversary Celebration has been postponed to Thursday, October 1st. It will be combined with Fall Family Night and the Scholastic Book Fair. Lots of fun activities for all! Current families and teachers will be invited as well as alumni and past teachers. Everyone is encouraged to help get the word out. PSC Members will help with some of the activities as well as teachers and other volunteers.

Next Meeting: Thursday, August 20, 2009, 11:45 a.m. - 12:45 p.m.

*Notes prepared by Jennifer Snavelly*