

**MFCCC Parent Steering Committee (PSC) Meeting Notes**  
**August 20, 2009**

Parents in attendance: Patti Pitcher, Jennifer Snavelly, Nicole Frederick, Valerie Wagner, Brooke Spellman, Leah Allison

Staff in attendance: Lee Ann Isbell, Julie Harms

Updates from MFCCC Director – Lee Ann Isbell

- *Accreditation (NAEYC)* – No Update
- *Staff Development.* A mandatory staff meeting is scheduled annually in September. Each staff members 15 minute in-service presentations are currently taking place.
- *Gifts from the Heart Campaign – Playground Equipment Grant.* Equipment is still in the process of being installed.

Parent Steering Committee Fund Balance: **\$8,411.21 as of the end of July, 2009.**

- Deposits: SCRIP
- Distributions: SCRIP, Staff T-shirts
- *Note: PSC funds are used to support PSC-sponsored activities, such as those discussed in these minutes. The PSC has also discussed accruing PSC funds to sponsor a larger improvement, such as a Reading Loft in the Common Area or new equipment for Sherwood Forest playground. As funds build, we will solicit ideas and develop a formal long-range plan and budget for the PSC.*

PSC Fundraisers:

- *Scrip (Leads - Jennifer & Patti)* – Total profits are \$563: August profit was \$66.70. It was decided to order a supply of Wal-Mart and restaurant cards to have in stock. These will be sold as needed and at a table at Family Night.
- *Kroger (Leads - Patti and Amy)* – In August we received a check for \$171.67 for Kroger scrip.
- *Bake Sales (Lead- Valerie)* – The Infant neighborhood bake sale made \$146.36. The Toddler's will be doing the bake sale on September 16 to raise funds to purchase an Ellison Die Cut machine.
- *Butterbraid* – (Brooke-Lead) Plan to have a Butterbraid sale in November again this year.
- *Target* – Received a \$75.12 check from Target in March
- *Capital Drive Campaign*– (Lead – Valerie) Discussed possibility of seeking donations from all MFCCC families in the near future to fund the playground resurfacing. Also discussed selling “blocks” on the wall outside for kids to decorate to raise money for the resurfacing. Lee Ann is going to request help from the Foundation and Valerie is working on details. Lee Ann will also request an “after” picture from the company so we can show parents examples of their previous work.

PSC Activities:

- *Email listserv of Parents.* Discussed possibility of setting up a blog to distribute emails to parents. Lee Ann is going to discuss this possibility with Marketing, and Jennifer will assist in the setup.
- *New Family Welcome Packet from the PSC (Lead - Nicole)* - 21 packets distributed in August.
- *Teacher Appreciation Week:* Lee Ann will be purchasing the die cut machine and initial accessories soon. Funds from the Neighborhood Bake Sales will be used to offset the cost.
- *Family Night: Family Night on October 1<sup>st</sup>* will be the official 20<sup>th</sup> anniversary celebration. The theme will be “Lights, Camera, Action”. Supper will be provided along with many activities such as, Scholastic Book Fair, dance party, a cookie walk and decorating, Glamour shots (dress up) photos, and so much more. Everyone is invited...current families & staff, alumni, and former staff. Help get the word out about the 20<sup>th</sup> Anniversary Celebration and Family Night!

Next Meeting: Thursday, August 20, 2009, 11:45 a.m. - 12:45 p.m.

*Notes prepared by Jennifer Snavelly*