

MFCCC Parent Steering Committee (PSC) Meeting Notes
May 28, 2009

Parents in attendance: Patti Pitcher, Jennifer Snavely, Brooke Spellman
Staff in attendance: Lee Ann Isbell

Updates from MFCCC Director – Lee Ann Isbell

- *Accreditation (NAEYC).* Michael Bryant attended the May Staff mtg and indicated strong support of accreditation efforts. Teachers have really been working on documentation of their efforts, including development of child notebooks, etc., and Bluebell Room teachers recently completed their classroom portfolio. Teachers would like to do more, but teachers only have minimal time relative to the amount of effort required.
- *Staff Development.* A mandatory staff meeting is scheduled annually in September. This year's meeting will focus on the State Nutrition program and guidelines; it is funded by the State at no cost to MFCCC. In addition, throughout the year teachers participate in local professional development activities, and they present what they've learned to their peers at staff meetings (~ 1/3 of the staff). Staff are required to present at least one professional development in-service each year.
- *Month of the Young Child.* Lee Ann thanked PSC again for sponsoring Macaroni Soup, which was very well-received.
- *Gifts from the Heart Campaign – Playground Equipment Grant.* Equipment has been purchased and is beginning to arrive and be put in use.
- *Spring Program & Kindergarten Graduation.* The event went very well. Some commented about missing the involvement of the younger children in the event. A few parents showed up that night expecting involvement, so there may need to be some additional communication about alternative activities for infants, toddlers, and 2s.

Parent Steering Committee Fund Balance: **\$8,942.51 as of the end of April, 2009.**

- Deposits: T-shirts, SCRIP, and spaghetti dinner contributions.
- Distributions: Family Night, massages, and SCRIP profits for April.
- *Note: PSC funds are used to support PSC-sponsored activities, such as those discussed in these minutes. The PSC has also discussed accruing PSC funds to sponsor a larger improvement, such as a Reading Loft in the Common Area or new equipment for Sherwood Forest playground. As funds build, we will solicit ideas and develop a formal long-range plan and budget for the PSC.*

PSC Fundraisers:

- *Scrip (Leads - Jennifer & Patti) – Total profits of \$364.20: April \$174.80 and May \$159.90. Program is going well. Minor improvements include: signs for drop-box on dates; calendar for the rest of the year so people can plan; and, revisions to the letter to get people to think about travel and vacation plans.*
- *Kroger (Leads - Patti and Amy) – Lee Ann submitted the application on May 7th. Awaiting formal response.*
- *Dinner-on-the-Go Fundraiser (Lead – Dori) – On Hold.*

PSC Activities:

- *Email listserv of Parents.* Haven't made any headway on identifying a freeware listserv package. Lee Ann will look into requesting parent email addresses as part of the MFCCC day care and summer camp applications.
- *New Family Welcome Packet from the PSC* (Lead - Nicole). No update.
- *Teacher Appreciation Week:* Teacher Appreciation Week went very well. Teachers really enjoyed the activities and felt very appreciated. PSC is still interested in purchasing a gift for the teachers. Based on the list of suggestions provided by teachers, Lee Ann will develop an estimate for a die cut machine.

Next Meeting: Thursday, June 18, 2009, 11:45 a.m. - 12:45 p.m.

Notes prepared by Brooke Spellman